

Open Fleet



Take control of your fleet

**Pool booking, vehicle sharing,
maintenance & change over, cost recovery**



Phone

1300 889 533

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For the Executive Types

Open Fleet will save your organisation time, money and stress.

- Users will like the ease and speed with which they can view available vehicles and make bookings.
- Green conscious staff will love being able to easily find and share a vehicle heading in their direction and another for the return journey.
- Fleet managers will be less stressed by feeling in control of servicing, vehicle replacement and infringement notices as well as all other fleet management duties.
- Managers will like the instant up-to-date reports allowing them to adjust budgets on a whim.
- Organisations will appreciate the flexibility of being able to delegate the fleet management tasks to others, or centralise them with vehicle fleet, or a mix.

The Boring but Important Details

Open Fleet is the premium vehicle fleet software solution for those vehicle fleet managers who require high performance, high availability, and instant, on demand organisation-wide reporting.

Open Fleet makes budgeting and planning easy by reporting the true cost of ownership of the entire fleet, including income, from pool bookings, internal lease chargebacks, and expenses, such as fuel, maintenance and lease costs.

Every employee in an organisation can book pool vehicles on-line, or book a seat as a passenger with automated shared booking costs.

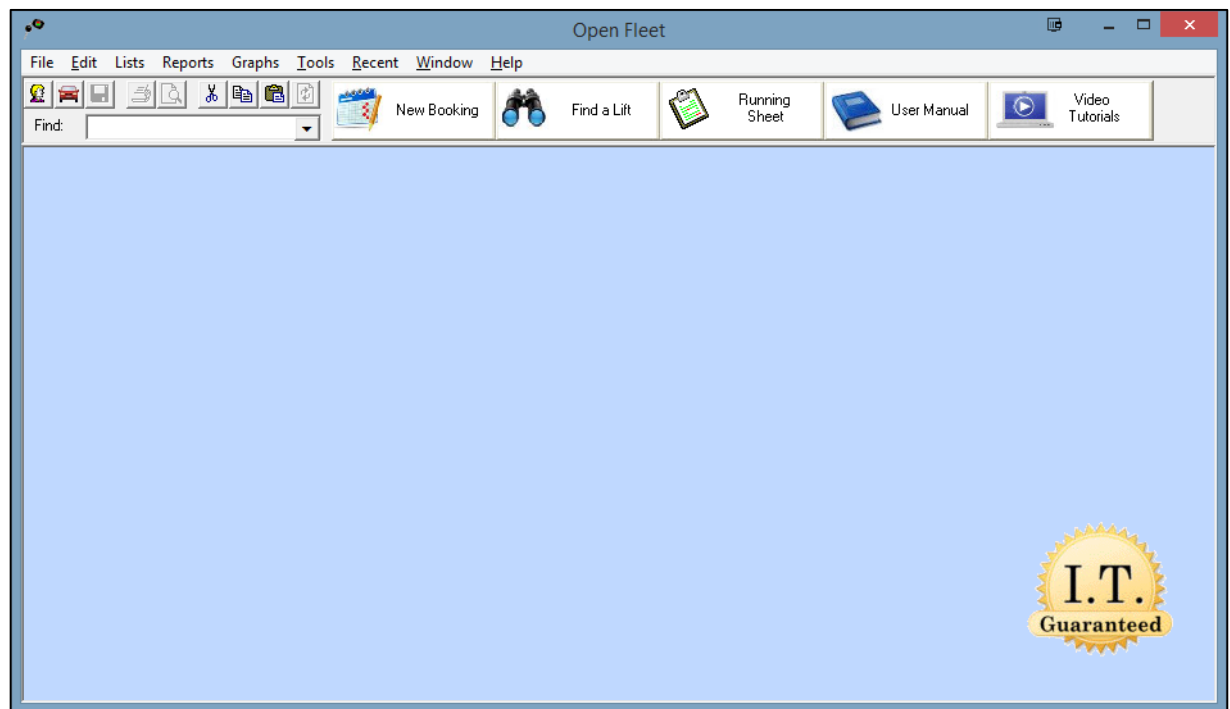
Open Fleet can perform cost recovery functions for bookings, shared bookings, internally leased vehicles to departments, or fuel and maintenance. Open Fleet can integrate with corporate finance systems such as Tech One.

Powerful up to the minute organisation-wide reporting is included. Open Fleet has an extensive range of built-in reports, including KPI monthly breakdowns. All reports can be drilled down to open the source data by double clicking line items.

Open Fleet was created by I.T. Guaranteed, a Tasmanian GITC accredited supplier that has been operating for 20 years. I.T. Guaranteed's vehicle fleet clients include Tasmania Health Service (formerly DHHS), Ambulance Tasmania, and University of Tasmania.

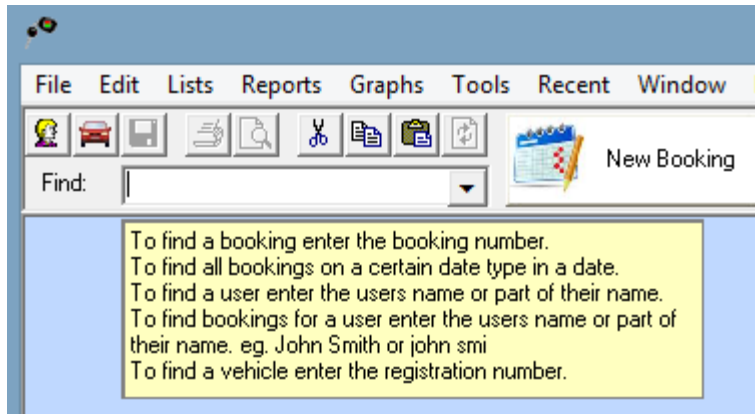
Open Fleet

Quick to learn, Easy to use



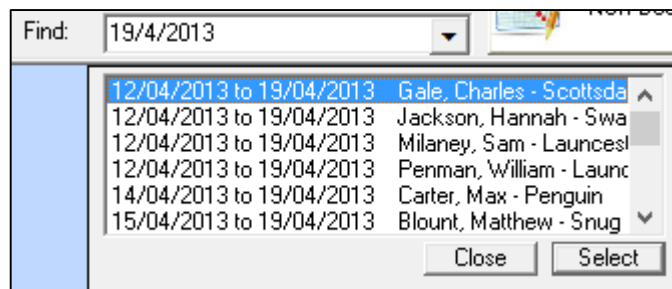
- ✓ The software is quick to learn due to a traditional menu and tool bar structure with which users are familiar.
- ✓ Quick access buttons to effortlessly open the most frequently used program functions.
- ✓ Get help from within any screen, as the help options are always available.

Intuitive Searching

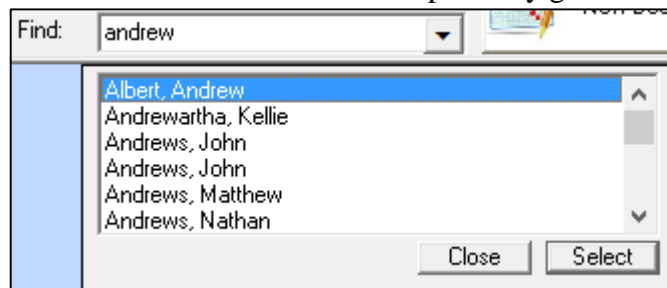


A prominent 'Find Box' which can be used to instantly search for and open almost any data.

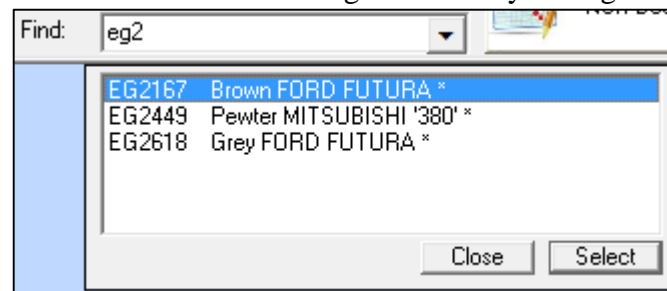
- Find bookings from dates, names, booking or reference numbers



- Find drivers from surname and optionally given names

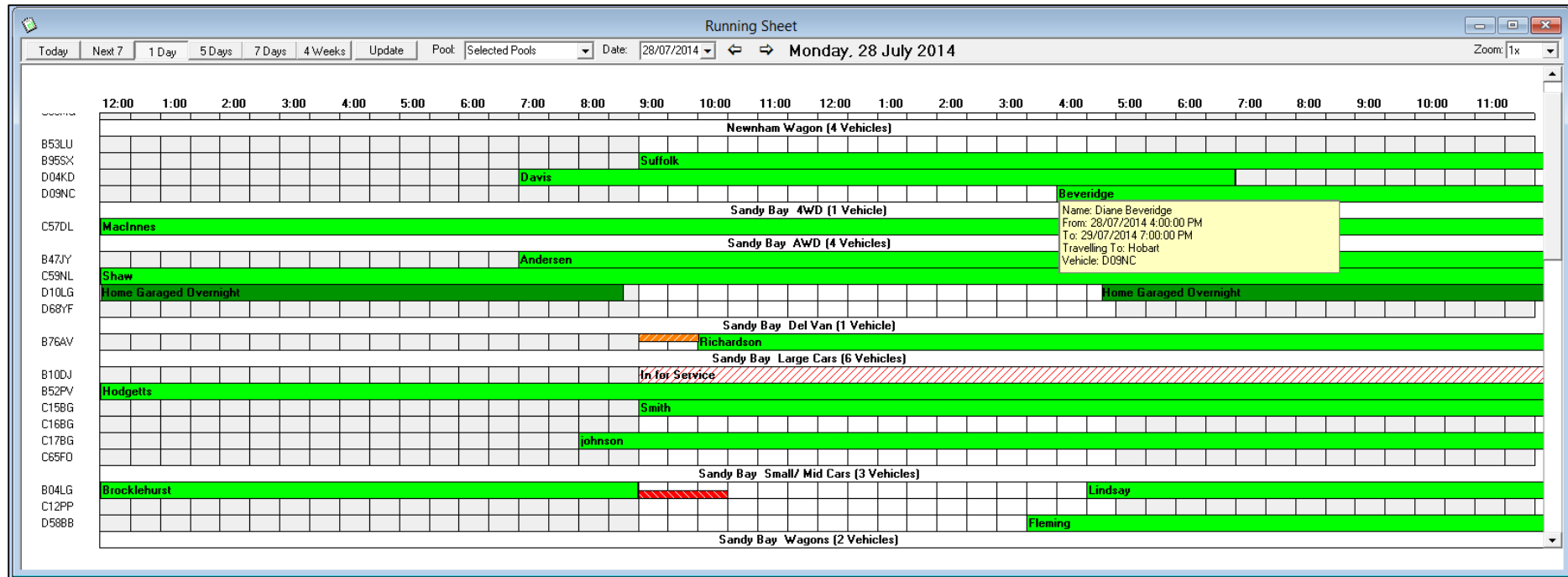


- Find vehicles from their registration or your organisation's vehicle id



Open Fleet

Take control of your fleet and your bookings



- ✓ Large mouse-over pop-up boxes display detailed information about each booking, saving the user from having to open each individual booking to search for information.
- ✓ Clear colour coded bookings (red = late return, orange = early key out).
- ✓ Number of passengers displayed in brackets after booking.
- ✓ Vehicle Pools are separated for easy allocation.
- ✓ Multiple display options.
 - Single day, 5 day, 7 day and 4 week view.
 - Zoom in for those busy times.
 - View all pools at once, just one pool, or a selection.
- ✓ Easily move bookings from one vehicle to another by dragging.
- ✓ Double click to open a booking or a trip.

Open Fleet

Collect all the information once

Booking 75782 Beveridge, Diane - 28/07/2014

From: 28/07/2014 4:00 PM
To: 29/07/2014 7:00 PM
Driver: Beveridge, Diane
Pool: Newnham Wagon
[Change Dates and Times](#)

Recurrence
 No Repeat
 Daily
 Weekly
 Monthly

Make Booking

Vehicle: **Registration: D09NC, WHITE HYUNDAI Station Wagon**

Destination: Hobart Enter Destination or part of. eg. hob

Cost Centre: 113 School of Sociology & Social Work Ledger: OP Project: 103864

Purpose: Reason for Journey

Requisition No: 55292

I certify the above named driver holds a current licence to drive this motor vehicle

[Save](#)

[Close](#)
[Cancel Booking](#)
[Passengers / Co-Drivers](#)
[Email Booking to Driver](#)
[Add this to my Calendar](#)
[Print Booking Slip](#)
[Hide Fees & History](#)

Hiring Fee

Tariff:	hire Vehicle	Fee:
Time Out:	1 Day 3 Hours	
Kilometres:		0
Daily Rate:	\$135.00	\$135.00
Hourly Rate:	\$25.00	\$75.00
Km Allowance:	400	
Extra Km Rate:	\$0.00	
Late Return Flat Fee:	\$0.00	
Late Return Hourly Rate:	\$0.00	
Total Booking Fee:		\$210.00
Driver Share of Payment:	(1/1)	\$210.00

Booking History

Key Collected:
Key Returned:
Booked By: Jessica Milthorpe
Booked at: 23/07/2014 3:04:06 PM

Cancellation Information

- ✓ Optimised fleet performance due to automatic vehicle allocation.
- ✓ Save vehicles & split costs by trip sharing using the Passengers/Co-drivers function.
- ✓ Each driver has a default cost code which they can change for each booking.
- ✓ Detailed hiring fee automatically calculated according to the vehicle's tariff.
- ✓ Outlook calendar integration.
- ✓ Recurring bookings can be made for almost any combination.
- ✓ Booking history.
- ✓ Collect odometer readings by printing booking slips for drivers to complete.
- ✓ Double-booking protection.
- ✓ Customisable to your requirements.

Save time by making recurring bookings

For clients that require regularly scheduled trips, recurring bookings can quickly be created.

The screenshot shows the 'Create Recurring Booking' dialog box with the 'Daily' frequency selected. The 'Every 1 Day(s)' option is chosen. The 'End After 5 Occurrences' option is selected, and the 'End By' date is set to 26/10/2016. The 'Create Recurring Bookings' and 'Close' buttons are visible at the bottom.

DAILY

The screenshot shows the 'Create Recurring Booking' dialog box with the 'Weekly' frequency selected. The 'Every 1 Week(s) on' option is chosen. The days of the week are listed with checkboxes: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, and Sunday. The 'End After 5 Occurrences' option is selected, and the 'End By' date is set to 26/10/2016. The 'Create Recurring Bookings' and 'Close' buttons are visible at the bottom.

WEEKLY

The screenshot shows the 'Create Recurring Booking' dialog box with the 'Monthly' frequency selected. The 'Day 1 of every 1 Month(s)' option is chosen. The 'End After 5 Occurrences' option is selected, and the 'End By' date is set to 26/10/2016. The 'Create Recurring Bookings' and 'Close' buttons are visible at the bottom.

MONTHLY

Open Fleet

Find someone headed in your direction/s

Find a Lift

Date lift required: Start:

Date Returning: Destination:

People Travelling to Hobart on the 28 July 2014 and returning to Launceston on the 29 July 2014

Origin	Departure Date	Departure Time	Destination	Return Date	Return Time	Driver	Phone	mobile	email
Launceston	28/07/2014	6:00:00 AM	Hobart	29/07/2014	9:00:00 AM	Amanda McAuliffe			Amanda.McAuliffe@ITGuaranteed.com.e
Launceston	28/07/2014	9:00:00 AM	Hobart	29/07/2014	5:00:00 PM	Belinda Suffolk			Belinda.Suffolk@ITGuaranteed.com.au
Launceston	28/07/2014	4:30:00 PM	Hobart	29/07/2014	6:00:00 PM	Christene Orpin			Christene.Orpin@ITGuaranteed.com.au
Launceston	28/07/2014	4:00:00 PM	Hobart	29/07/2014	7:00:00 PM	Diane Beveridge	64304931		Diane.Beveridge@ITGuaranteed.com.au
Launceston	28/07/2014	7:00:00 AM	Hobart	29/07/2014	1:00:00 PM	Quynh Westbury			Quynh.Westbury@ITGuaranteed.com.au

Outward Journey to Hobart on 28 July 2014

	Time	Driver	Phone	mobile	email
Travelling to Hobart from Launceston	Leaving At 6:00:00 AM	Amanda McAuliffe			Amanda.McAuliffe@ITGuaranteed.com.e
Travelling to Hobart from Launceston	Leaving At 9:00:00 AM	Belinda Suffolk			Belinda.Suffolk@ITGuaranteed.com.au
Travelling to Hobart from Launceston	Leaving At 4:30:00 PM	Christene Orpin			Christene.Orpin@ITGuaranteed.com.au
Travelling to Hobart from Launceston	Leaving At 4:00:00 PM	Diane Beveridge	64304931		Diane.Beveridge@ITGuaranteed.com.au
Travelling to Hobart from Launceston	Leaving At 7:00:00 AM	Quynh Westbury			Quynh.Westbury@ITGuaranteed.com.au
Travelling to Hobart from Launceston	Leaving At 7:30:00 AM	Sherphard Habibis			Sherphard.Habibis@ITGuaranteed.com.e
Travelling to Hobart from Launceston	Leaving At 5:00:00 PM	Terry Roome			Terry.Roome@ITGuaranteed.com.au

Return Journey to Launceston on 29 July 2014

	Time	Driver	Phone	mobile	email
Travelling to Launceston from Hobart	Leaving at 8:00:00 AM	Heinrich McManam			Heinrich.McManamey@ITGuaranteed.cc
Travelling to Launceston from Hobart	Leaving at 9:00:00 AM	Micheal Foon			Micheal.Foon@ITGuaranteed.com.au
Travelling to Launceston from Hobart	Leaving at 12:00:00 PM	Mike Campus			Mike.Campus@ITGuaranteed.com.au
Travelling to Launceston from Hobart	Leaving at 3:00:00 PM	Robin McCormack			Robin.McCormack@ITGuaranteed.com.i
Returning to Launceston from Hobart	Arriving At 9:00:00 AM	Amanda McAuliffe			Amanda.McAuliffe@ITGuaranteed.com.e
Returning to Launceston from Hobart	Arriving At 5:00:00 PM	Belinda Suffolk			Belinda.Suffolk@ITGuaranteed.com.au
Returning to Launceston from Hobart	Arriving At 6:00:00 PM	Christene Orpin			Christene.Orpin@ITGuaranteed.com.au

- ✓ Easily find others travelling in the same direction.
- ✓ Select the preferred time and driver.
- ✓ Go with one driver and return with another.
- ✓ Bookings can be hidden (from non-vehicle fleet staff) according to organisation policy.
 - Hide all bookings for selected staff.
 - Allow selected staff to optionally hide certain bookings.
 - Allow all staff to optionally hide certain bookings.
 - Hide all bookings (shared trips only available through vehicle fleet office).
- ✓ Direct communication to driver or passenger by double clicking on email address to open email.
- ✓ Customisable to your requirements.

Book a seat - Ride sharing made easy

Passengers / Co-Drivers

Add Passengers or Co-Drivers

Surname:

Cost Centre: Ledger: Project:

Travelling Direction

Both Ways To Hobart To Launceston

Travelling to Hobart on 28 Jul 2014 at 7:00:00 AM

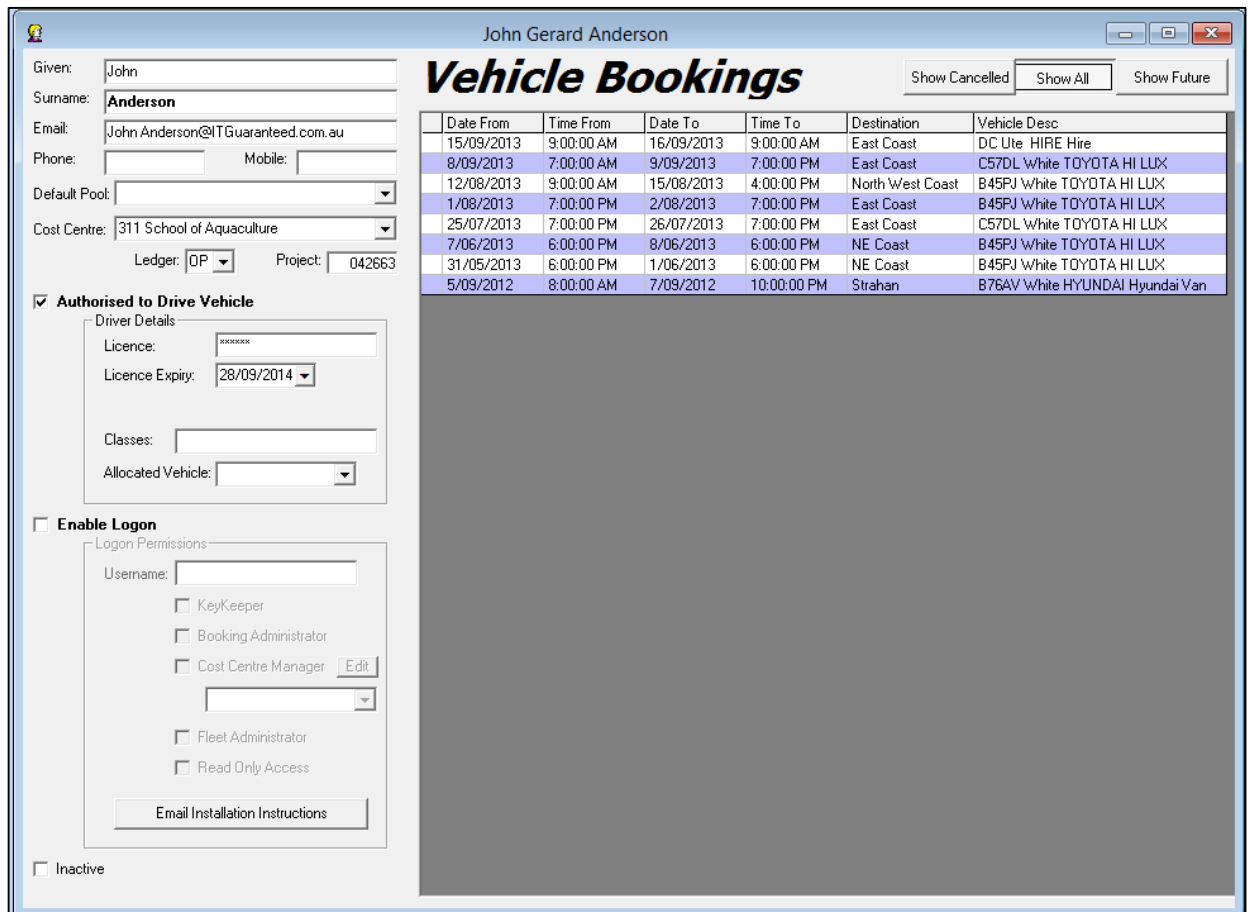
Cancel	Name	Phone	Mobile	Email	Cost Centre	Ledger	Project	Fee
	Glenys Davis (Driver)			Glenys.Davis	250 Faculty Office- Health	OP	101158	31.25
<input type="checkbox"/>	Jillian Bailey			Jillian.Bailey@	203 Education	OP	102849	31.25

Returning to Launceston on 28 Jul 2014 at around 7:00:00 PM - CONFIRM THIS TIME WITH DRIVER

Cancel	Name	Phone	Mobile	Email	Cost Centre	Ledger	Project	Fee
	Glenys Davis (Driver)			Glenys.Davis	250 Faculty Office- Health	OP	101158	31.25
<input type="checkbox"/>	Jillian Bailey			Jillian.Bailey@	203 Education	OP	102849	31.25

- ✓ Shared vehicles save fuel as well as reducing vehicle ownership.
- ✓ Hiring fees can be shared according to your organisation's policies.
- ✓ Sharing can be both legs of journey or just one way.
- ✓ Drivers automatically notified by email of changes in passengers.
- ✓ Drivers may decline passengers according to the organisation's policies.
- ✓ Direct communication to driver or passenger by double clicking on email address to open email.
- ✓ Each driver or passenger has a default cost code which they can change for each booking.
- ✓ Customisable to your requirements.

Delegate fleet management roles throughout your organisation



- ✓ Corporate permissions structure is embedded into Open Fleet, allowing users access to the tools they need to perform their jobs, but hiding other tools to maintain and protect confidential data.
- ✓ Administrators can delegate vehicles to be managed by a business unit or cost centre manager to allow them to administer their own vehicles. These cost centre managers then have access to reports that only show their cost centre's vehicles.

Protect your fleet

- ✓ Licence expiry notification when assigning drivers to trips.
- ✓ Prevent unlicensed drivers booking vehicles with booking lockout upon licence expiry.
- ✓ Automatically email warning to drivers of upcoming licence expiry.
- ✓ Users can be assigned a default cost centre for their bookings.
- ✓ Customisable to your requirements.

Reliable Vehicle data

Close
Save
Add New Expense

Vehicle ID No: <input type="text" value="LBL23A"/>	Model: <input type="text" value="Mazda Classic"/>	Colour: <input type="text" value="Silver"/>	
Registration No: <input type="text" value="BL23A"/>	Body Type: <input type="text"/>	Non-Vehicle: <input type="checkbox"/>	
Odometer: <input type="text" value="113661"/>	Tariff: <input type="text" value="Mazda"/>	Keys Back: <input type="checkbox"/>	

Specs

Fuel Type: <input type="text" value="Unleaded Petrol"/>	Transmission: <input type="text" value="Automatic"/>	Premium Class: <input type="text" value="Motor Car"/>
Hybrid: <input type="checkbox"/>	Service Schedule: <input type="text" value="10000"/>	Last Service Kms: <input type="text" value="87464"/> Last Service Date: <input type="text" value="10/09/2014"/>
Engine No: <input type="text" value="L510507"/>	Manufacture Date: <input type="text" value="27/01/2011"/>	Warranty Inspection Plan: <input type="text"/>
VIN: <input type="text" value="JM0GH105200211582"/>	Radio PIN: <input type="text"/>	Registration Expiry: <input type="text"/>
Tyre Size: <input type="text"/>	Security Gate No: <input type="text"/>	GreenGuide: <input type="text" value="0"/>
Engine Size: <input type="text" value="4 CYL"/>	G.P.S. Serial No: <input type="text"/>	CO2 Emissions: <input type="text"/>

Usage

Usage: <input type="text" value="General Pool"/>	Current Driver: <input type="text"/>	Contact Person: <input type="text"/>
Exclude from Utilisation Reports: <input type="checkbox"/>	Home Garaged: <input type="checkbox"/>	Location: <input type="text"/>
Pool: <input type="text" value="Cradle Coast Small/Mid"/>	Reason: <input type="text"/>	Suburb: <input type="text"/>
Region: <input type="text" value="NORTH WEST"/>		

Cost Centre: <input type="text" value="793 Vehicle Fleet"/>	Ledger: <input type="text" value="OP"/>	Project: <input type="text" value="059002"/>	Business Unit: <input type="text"/>	Division: <input type="text"/>
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Fuel Card #1: <input type="text" value="B.P."/>	Card Number: <input type="text" value="7052 85510484 10102"/>	Fuel Card #1 PIN: <input type="text"/>
Fuel Card #2: <input type="text"/>	Card Number: <input type="text"/>	Fuel Card #2 PIN: <input type="text"/>

Purchasing

Date Ordered: <input type="text" value="14/12/2010"/>	Asset No: <input type="text"/>	Date First Registered: <input type="text"/>
Requisition No: <input type="text"/>	Invoice No: <input type="text" value="476958"/>	Expected Delivery Date: <input type="text"/>
Order No: <input type="text" value="102755"/>	Start Odo: <input type="text"/>	Date of Purchase: <input type="text" value="27/01/2011"/>
Order Price: <input type="text" value="\$32,441.00"/>	Replaces: <input type="text" value="FP5752"/>	Due for Replacement Date: <input type="text" value="27/01/2013"/>
Purchase Price: <input type="text" value="\$32,441.00"/>	Supplier: <input type="text" value="Launceston Motor Group"/>	Due for Replacement Km: <input type="text" value="40,000"/>
Tax: <input type="text" value="\$2,949.00"/>	Funded By: <input type="text" value="793 Vehicle Fleet"/>	
Lease Price: <input type="text" value="\$0.00"/>		
Term (months): <input type="text"/>		

Disposal

Disposed: <input type="checkbox"/>	Final Odo: <input type="text"/>	Replaced by: <input type="text"/>
Date Disposed: <input type="text"/>	Sold Price: <input type="text" value="\$0.00"/>	Disposal Method: <input type="text"/>
Sale Item No: <input type="text"/>	Sold To: <input type="text"/>	Credit Cost Centre: <input type="text" value="100 Faculty Office-Arts"/>

Fitted Options

Air Conditioning: <input checked="" type="checkbox"/>	Headlamp Protectors: <input type="checkbox"/>	Roof Cross Bars: <input type="checkbox"/>	Two Way: <input type="checkbox"/>
Bull Bar: <input type="checkbox"/>	Bonnet Protectors: <input type="checkbox"/>	Winch: <input type="checkbox"/>	Phone: <input type="checkbox"/>
1st Aid Kit: <input checked="" type="checkbox"/>	Fire Extinguisher: <input checked="" type="checkbox"/>	DropSideTray: <input type="checkbox"/>	Cargo Barrier: <input type="checkbox"/>
Tow bar: <input type="checkbox"/>	Lights and Sirens: <input type="checkbox"/>	Canopy: <input type="checkbox"/>	ABS Brakes: <input type="checkbox"/>
Mat Set: <input type="checkbox"/>	Reverse Park Sensor: <input type="checkbox"/>	Cruise Control: <input checked="" type="checkbox"/>	

Comments

Comments:

Pool Booking Slip Message:

Existing Damage (Printed on Pool Booking Slip):

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Reliable Vehicle data

- ✓ Use only the fields you want. The only mandatory fields are Registration Number and Make/Model.
- ✓ Handy menu buttons to quickly position the screen at the relevant section, e.g. Purchasing, Disposal, Fitted Options.
- ✓ Keeps a history of drivers (for salaried and departmental vehicles) as well as the current driver.
- ✓ Allows 2 fuel card companies.
- ✓ Record and enter expenses.
- ✓ Customisable to your requirements.

Standardised drillable reporting

Open Fleet includes a plethora of reports, allowing users to report on drivers, bookings, financials, KPIs, and utilisation. All reports are drillable. Reports have themes which allow customisation of colours, fonts, sizes and much more. All reports can be drilled down to their source data by simply double clicking on the figure to be drilled.

Report Samples

KPI	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Bookings	202	355	386	325	433	393	358	438	384	359	382	301	4316
Hours Booked	6067	13182	14210	11403	13958	12695	10642	15615	12019	12718	12037	11751	146297
Income	45537	99085	104907	85836	101352	89667	79172	109240	87843	89106	84665	83471	1059881
Expenses													513 78140 78653
Vehicle Purchases Value	0	0	23	0	0	0	0	42992	0	0	55443	0	98458
Vehicle Purchases Count	5	1	2	4	31	1	62	48	16	2	6	10	188
Vehicle Disposals Value	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Disposals Count	12		1	2			6			3			24
Vehicles	158	159	160	163	194	195	192	237	241	240	245	250	195
Non-Vehicles	1	1	1	1	1	1	1	62	74	74	75	80	1

KPI REPORT

The KPI report displays at a glance how your organisation is faring against your Key Performance Indicators.

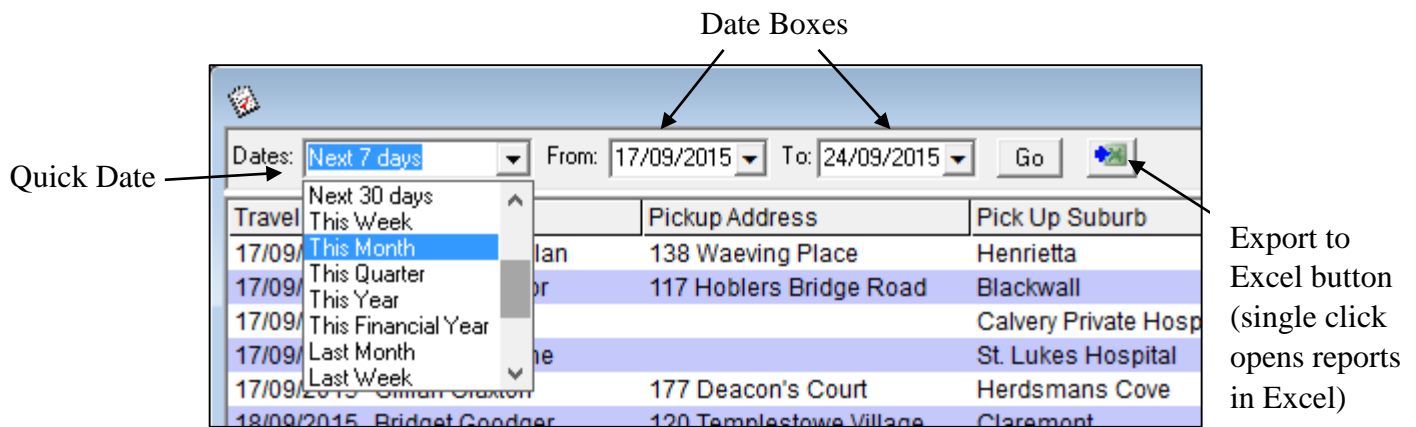
This Month			Last Month		
Rank	Name	Bookings	Rank	Name	Bookings
1	Herbert Bennett	4	1	Grace Matthews	4
2	Nancy Vandervalk	3	2	John HUTTON	4
3	Eva Thompson	3	3	Nola Perkins	3
4	Jerry Thurley	3	4	Peter Jones	3
5	Marie Lewis	3	5	Gerald Jordan	3
6	Maureen Jarvis	3	6	Shirley Cowell	3
7	Robert Bugg	3	7	Chand Jackson	3
8	Reginald Cullen	2	8	Clarence Berger	2
9	Barry Meredith	2	9	Maxwell Reid	2
10	Clive Banfield	2	10	Patricia Crooks	2
11	Valda Mulholland	2	11	Colin Pedersen	2
			12	Valda Mulholland	2

All Time			This Year			Last Year		
Rank	Name	Bookings	Rank	Name	Bookings	Rank	Name	Bookings
1	Ida Ross	16	1	Ida Ross	16			
2	Helena Brearley	13	2	Helena Brearley	13			
3	Peter Jones	13	3	Peter Jones	13			
4	Julie Phillips	13	4	Julie Phillips	13			
5	Maureen Jarvis	12	5	Maureen Jarvis	12			
6	Betty Lanham	12	6	Betty Lanham	12			
7	Gerald Jordan	12	7	Gerald Jordan	12			
8	Wayne Bygraves	11	8	Wayne Bygraves	11			
9	Beth Flaherty	11	9	Beth Flaherty	11			
10	Douglas Arnold	11	10	Douglas Arnold	11			
11	Patricia Flintoft	11	11	Patricia Flintoft	11			
12	Frank Sealoe	11	12	Frank Sealoe	11			

TOP 10 REPORTS

Top ten reports quickly show who are your most valuable drivers, clients and popular destinations. These reports enable your organisation to allocate resources where they are most needed.

Quick Pre-set Reports



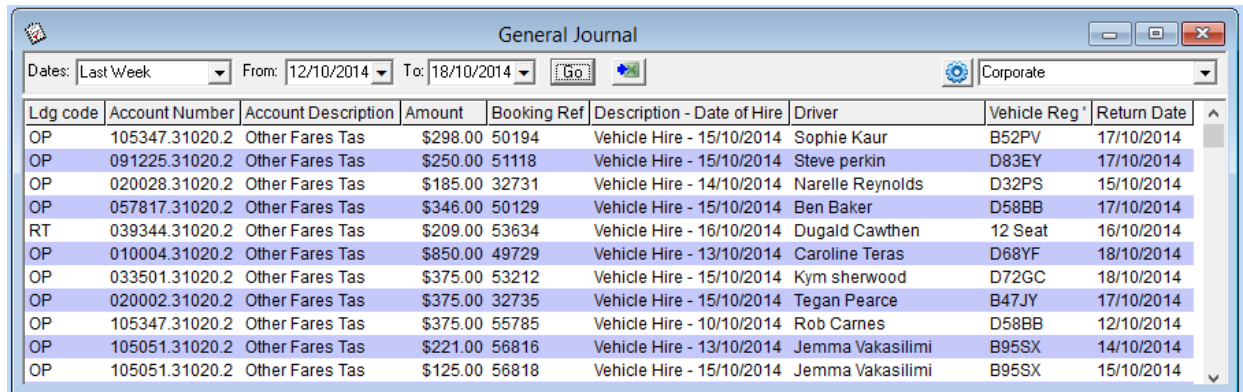
Reports that are date sensitive feature the above tool bar. Each report is programmed with its own default Quick Date such as “This Week” or “Last Month”.

In addition, all date boxes in the software allow a number of entry options such as from a right click menu, calendar drop downs or simply pressing T for today’s date and + (plus) to advance one day and – (minus) to go to the previous day. There are also many other shortcuts available which make for fast data entry.

- ✓ In addition, create your own reports by connecting your organisation’s preferred reporting tool, such as:
 - Microsoft Access
 - Crystal Reports
- ✓ Allow us to create customised reports for your organisation.

Open Fleet

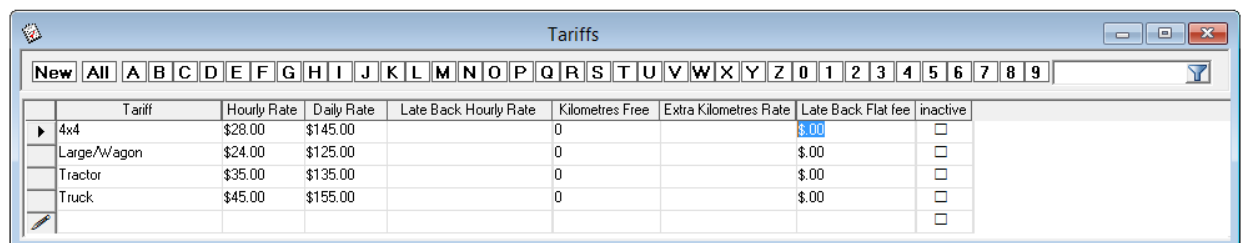
Fund your fleet through automated cost recovery



Ldg code	Account Number	Account Description	Amount	Booking Ref	Description - Date of Hire	Driver	Vehicle Reg	Return Date
OP	105347.31020.2	Other Fares Tas	\$298.00	50194	Vehicle Hire - 15/10/2014	Sophie Kaur	B52PV	17/10/2014
OP	091225.31020.2	Other Fares Tas	\$250.00	51118	Vehicle Hire - 15/10/2014	Steve perkin	D83EY	17/10/2014
OP	020028.31020.2	Other Fares Tas	\$185.00	32731	Vehicle Hire - 14/10/2014	Narelle Reynolds	D32PS	15/10/2014
OP	057817.31020.2	Other Fares Tas	\$346.00	50129	Vehicle Hire - 15/10/2014	Ben Baker	D58BB	17/10/2014
RT	039344.31020.2	Other Fares Tas	\$209.00	53634	Vehicle Hire - 16/10/2014	Dugald Cawthen	12 Seat	16/10/2014
OP	010004.31020.2	Other Fares Tas	\$850.00	49729	Vehicle Hire - 13/10/2014	Caroline Teras	D68YF	18/10/2014
OP	033501.31020.2	Other Fares Tas	\$375.00	53212	Vehicle Hire - 15/10/2014	Kym sherwood	D72GC	18/10/2014
OP	020002.31020.2	Other Fares Tas	\$375.00	32735	Vehicle Hire - 15/10/2014	Tegan Pearce	B47JY	17/10/2014
OP	105347.31020.2	Other Fares Tas	\$375.00	55785	Vehicle Hire - 10/10/2014	Rob Carnes	D58BB	12/10/2014
OP	105051.31020.2	Other Fares Tas	\$221.00	56816	Vehicle Hire - 13/10/2014	Jemma Vakasilimi	B95SX	14/10/2014
OP	105051.31020.2	Other Fares Tas	\$125.00	56818	Vehicle Hire - 15/10/2014	Jemma Vakasilimi	B95SX	15/10/2014

- ✓ Automatic cost calculation of bookings.
- ✓ Journaling export function for your accounting system.
- ✓ Recover costs for
 - Bookings
 - Shared bookings (as a passenger or co-driver)
 - Fuel and Maintenance Fees
 - External Leasing
 - Internal Leasing
- ✓ Completely customisable to your requirements.

Tariffs



Tariff	Hourly Rate	Daily Rate	Late Back Hourly Rate	Kilometres Free	Extra Kilometres Rate	Late Back Flat fee	inactive
4x4	\$28.00	\$145.00		0		\$0.00	<input type="checkbox"/>
Large/Wagon	\$24.00	\$125.00		0		\$0.00	<input type="checkbox"/>
Tractor	\$35.00	\$135.00		0		\$0.00	<input type="checkbox"/>
Truck	\$45.00	\$155.00		0		\$0.00	<input type="checkbox"/>

- ✓ Flexible vehicle tariffs to suit even a diverse fleet.
 - Late back flat fees
 - Late back hourly rates
 - Set an included distance and charge for additional Klms/Miles
- ✓ Each vehicle can be allocated its own tariff.
- ✓ Multiple tariffs can be configured.
- ✓ Customisable to your requirements.

Open Fleet

Save time & reduce entry errors by importing fuel, leasing costs and odometers data

Registration No	Our Caltex Card Number	Their Card Number	Result	is in vehicle
A08TC		7071340076034288	No Match	
A08TC		7071340076034288	No Match	
A08ZB		7071340076034338	No Match	
A08ZB		7071340076034338	No Match	
A12UA		7071340076034254	No Match	
A12UA		7071340076034254	No Match	
A12UA		7071340076034254	No Match	
A12UA		7071340076034254	No Match	
A12UA		7071340076034254	No Match	
A12UA		7071340076034254	No Match	
A15NU		7071340076033975	No Match	
A15NU		7071340076033975	No Match	
A15NU		7071340076033975	No Match	
A15NU		7071340076033975	No Match	
A24FS		7071340076034163	No Match	
A24FS		7071340076034163	No Match	
A31QF		7071340076034221	No Match	
A31QF		7071340076034221	No Match	
A31QF		7071340076034221	No Match	

This list shows the card numbers in the fuel file that do not match with the card numbers in the vehicles. If the card is listed in another vehicle then its whereabouts are displayed in the 'is in vehicle' column. If these transactions are posted, they might be allocated to the wrong vehicles.

Posting Date:

Post

- ✓ Prevent being overcharged leasing and misuse of fuel cards by reconciling.
- ✓ Quick and easy prompts to import the data.
- ✓ Allows for costs to be charged back to the original department.
- ✓ Populates the data directly to the vehicles, creating expense records and odometer entries.
- ✓ Having current odometer readings keeps the “Vehicles Due for Service” and “Vehicles Due for Replacement” reports up to date.
- ✓ Importing expense data provides total cost of ownership of a vehicle.
- ✓ Gain the ability to budget and plan.
- ✓ Customisable to your requirements.

Plan servicing and vehicle replacement

Registration No	Pool	Odometer	Km Due	Last Service Km	Last Service Date	Date Due By Time	Date Due By Kms	Earliest Date Due	Contact Surname	Contact Given	Phone	Email	Driver
B70JJ	Ford, Commercial, Van	95334	7000	6000	1/11/2010	1/11/2010	5/05/2014	1/11/2010					
B85MU	Tanaka, Burnie	37873	1000	0	8/04/2011	31/12/2010	31/12/2010	31/12/2010					
C12DH	Ford, Commercial, Van	39211	1000	0	2/09/2011	2/03/2012	13/08/2011	13/08/2011					
C38EA	Royal, Health	72870	1000	0	29/02/2012	10/09/2011	10/09/2011	10/09/2011					
B68AG	Global, Utility, Van, Commercial, Van	98900	7000	6000	5/08/2013	5/02/2014	24/11/2011	24/11/2011	Inglis	Nigel		Nigel.Inglis@ITGuaranteed.com.au	Nigel Inglis
B18HV	Ford, Commercial, Van	777	4000	3000	16/08/2011	16/02/2012	16/02/2012	16/02/2012					
C02NG	Ford, Commercial, Van	53894	1000	0	16/04/2012	16/04/2013	5/05/2012	5/05/2012					
B77JF	Ford, Commercial, Van	118037	5000	37500	8/02/2012	8/08/2012	18/08/2012	8/08/2012					
C41NB	Ford, Commercial, Van	64137	27500	15000	13/04/2012	13/10/2012	12/09/2013	13/10/2012					Julie Allen
FA2906	Ford, Commercial, Van	97262	110000	100000	24/04/2012	24/10/2012	5/07/2013	24/10/2012					
C83LW	Ford, Commercial, Van	123456	62336	37330	9/09/2014	9/09/2015	29/11/2012	29/11/2012					
C80NL	Ford, Commercial, Van	59457	31500	21500	25/07/2012	25/01/2013	8/04/2013	25/01/2013	Wikeley	Adam		Adam.Wikeley@ITGuaranteed.com.au	Adam Wikeley
B75AV	Ford, Commercial, Van	1000	25000	10000	9/02/2012	9/02/2013	9/02/2013	9/02/2013					
D73GC	Ford, Commercial, Van	50483	1000	0	24/10/2013	29/04/2013	29/04/2013	29/04/2013					
A12UA	Ford, Commercial, Van	136674	124085	114085	22/12/2012	22/06/2013	1/01/2015	22/06/2013					
D43RY	Ford, Commercial, Van	10030	20030	10030	24/09/2014	24/03/2015	2/07/2013	2/07/2013	Richman	TIA DRIVER		TIA DRIVER.Richman@ITGuaranteed.com.au	TIA DRIVER Richman

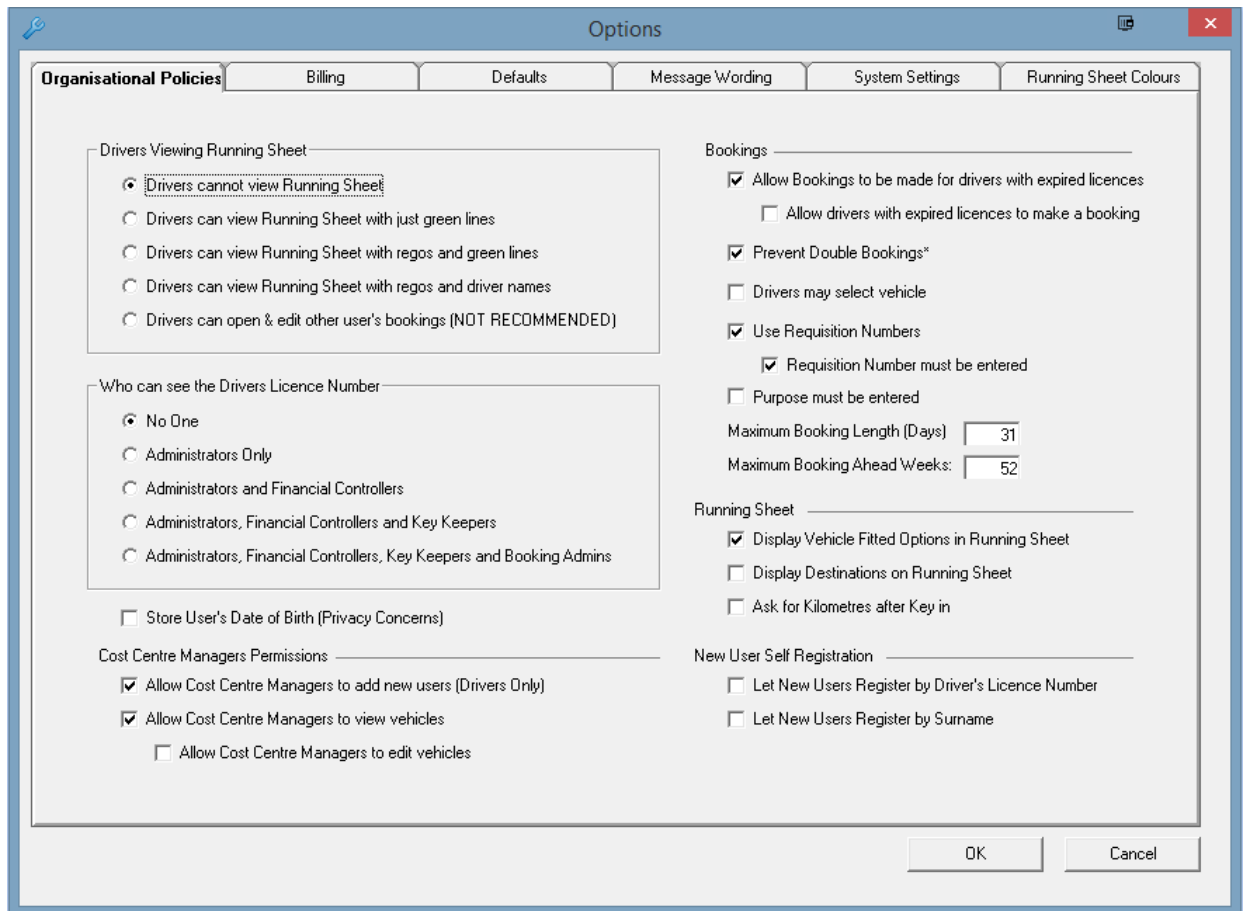
- ✓ Projected odometer readings used to determine when the next vehicle service will fall due.
- ✓ Long term planning for vehicle servicing allowing for drivers to make alternative arrangements.
- ✓ Calculates earliest day due by both service month interval and odometer reading.
- ✓ Customisable to your requirements.

Vehicle Replacement

Registration No	Make	Model	Body Type	Date Purchased	Pool	Odometer	Replacement Date By Kms	Replacement Date By Age	Earliest Replacement Date	Replacement Vehicle	Order No	Contact Surname	Contact Given	Contact Phone	Contact Email
G08AB	TOYOTA	COMMUTER	Bus	6/10/2009	Exempt - N	81800	04/10/2012	31/03/2014	04/10/2012	FRM007		SUTTON	Lester	6362 5000	Lester.SUTTON@ITGuaranteed.com.au
B72AM	HYUNDAI	i30	Wagon	29/10/2010	Exempt - N	16411	18/09/2018	29/10/2013	29/10/2013	G11B0	100084578	Mee	Karim	6380 3620	Karim.Mee@ITGuaranteed.com.au
G08AT	TOYOTA	COROLLA	Sedan	2/12/2010	Exempt - N	23602	28/08/2015	02/12/2013	02/12/2013	NEW100	0100091910	Barrett	Terry	6336 5018	T.Barrett@ITGuaranteed.com.au
G22AP	HYUNDAI	HLOAD	Van Commercial	23/12/2010	Exempt - N	34727	24/11/2015	23/12/2013	23/12/2013	NEW343		SHEETAL	Kerri	6348 7222	Kerri.SHEETAL@ITGuaranteed.com.au
G02AV	TOYOTA	HILUX	Dual Cab Utility	20/1/2011	Exempt - N	17388	14/05/2017	20/01/2014	20/01/2014	NEW042	100093138	DRIVER	Liam	6336 2383	Liam.DRIVER@ITGuaranteed.com.au
B33AV	FORD	MONDEO	Wagon	21/01/2011	LGH - N	28244	18/10/2018	21/01/2014	21/01/2014	NEW133	100092224	Vaughan	Peter	6336 2998	Peter.Vaughan@ITGuaranteed.com.au
G26AX	HYUNDAI	i45	Sedan	2/02/2011	LGH - N	28000	05/01/2017	02/02/2014	02/02/2014			Vaughan	Peter	6336 2998	Peter.Vaughan@ITGuaranteed.com.au
G23AV	TOYOTA	COROLLA	Sedan	4/02/2011	Exempt - N	15000	23/09/2017	04/02/2014	04/02/2014			Barrett	Terry	6336 5018	T.Barrett@ITGuaranteed.com.au
G15AV	TOYOTA	COROLLA	Sedan	4/02/2011	Exempt - N	28438	27/10/2018	04/02/2014	04/02/2014			Barrett	Terry	6336 5018	T.Barrett@ITGuaranteed.com.au
B04AT	TOYOTA	COROLLA	Sedan	4/02/2011	Exempt - N	23605	15/09/2015	04/02/2014	04/02/2014			Barrett	Terry	6336 5018	T.Barrett@ITGuaranteed.com.au
G27BE	SUBARU	FORESTER	Wagon	30/09/2011	CMBHS - N	49000	05/02/2014	30/09/2014	05/02/2014			OMAY	Brodwyn	6336 2887	Brodwyn.OMAY@ITGuaranteed.com.au

- ✓ Projected odometer readings used to determine when vehicle replacement will fall due.
- ✓ Longer term planning for vehicle servicing allowing for drivers to prepare.
- ✓ Calculates earliest replacement due by both years owned and projecting average distance travelled.
- ✓ Customisable to your requirements.

Configurable to the way your organisation works



- ✓ Vast array of options to allow your organisation to decide vehicle usage policies and not be dictated to by a software company.
- ✓ Privacy options allow your organisation to control how much data is shared.
- ✓ Choose options focused on fleet efficiency.
- ✓ Billing options can set when to charge bookings or when to reward early key return.
- ✓ Customisable to your requirements.

I.T. Configuration

Your organisation's database can be configured to your unique requirements.

Store your database locally

- ✓ Keep your data internal to your organisation.
- ✓ Fast data response times.
- ✓ Be responsible for your own backups.
- ✓ Choose SQL server or a network file share.
- ✓ Web based or fast portable executable.

Or use our cloud servers

- ✓ Suits organisations with no I.T. department.
- ✓ Web-based or fast portable executable.
- ✓ We perform daily backups.

I.T. Guaranteed

Some of our enterprise clients have been relying on our software daily for the last 19 years. In I.T. years that's like ... forever.

Such longevity cannot simply be attributed to any one trait alone. Reliability, support, responsiveness, knowledge and experience. Our clients rate us highly in all these qualities. In our annual client satisfaction surveys, we continually achieve overall highly satisfied scores and we continually strive for improvement. We listen to our clients and work with them, at all levels, to deliver outstanding solutions.

Oh, and there is our guarantee

It is what we named our business after all: I.T. Guaranteed. If our client isn't satisfied, then they can have their money back. You see, we prefer our clients to choose to remain with us rather than be forced to remain due to a contract that locks them in. Our licenses are renewable annually. On top of that we offer 90 day trials on many products. Combine all that with highly competitive pricing plans and you can see why our clients stay with us.

GITC accredited supplier

We have been providing I.T. solutions to the government for 19 years. We have scalable solutions in health statistics, fleet management, client & document management, equipment hire, and cost recovery systems. We are able to work with your I.T. department to store your data on your own servers, or you may choose to use ours.

Clients

- ✓ Tasmanian Health Service - Vehicle Fleet (formerly Department of Health and Human Services) has used Open Fleet for 18 years.
- ✓ University of Tasmania has used Open Fleet for 16 years.
- ✓ Ambulance Tasmania uses our non-emergency patient booking system. It has been rolled out to hospitals and departments across Tasmania.
- ✓ Hospital Aged Liaison Team (THS) contracted us to create a health care, referral and statistical software database. It has now been in use for 5 years.

Testimonial

“I have been using I.T. Guaranteed’s software for 18 years and have found the software is user-friendly and intuitive.

This has enabled our fleet management to be targeted to achieving our goals and efficiencies. The odd issue has been resolved rapidly with no fuss as the system has been robust with very minimal down time. Reporting is easy with the click of a button, and the online help is also easy to use.

I would recommend this company and the software it produces to other users.”

Stephen Simmons

Transport Manager – Fleet Management North – Tasmanian Health Service

Pricing

We would love to be able to present you with a quotation for our service. In order to do so we need to know:

- the number of vehicles in your fleet,
- the number of users who will be using the software,
- the number of databases you require,
- will you be self-hosting the databases and doing your own backups,
- the details of any custom reports that you would like built-in,
- and the details of any alterations that you require.

Open Fleet

Now it's your turn

You can try it right now. Just plug this USB stick into your Windows computer and double click the **Open Fleet.exe** program

- Try the demo then,
- If you are happy, start using our software immediately with our 90 day trial.
- If you have any questions or would like more information, please call our support number 1300 889 533 or email support@itguaranteed.com.au

No USB

You may download and install Open Fleet from www.openfleet.com.au

The software can be installed without administrative permission.